

SLOUGH BOROUGH COUNCIL

REPORT TO: *Slough Wellbeing Board*

DATE: **17th July 2013**

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WARD(S): *Chalvey and Foxborough*

PART I

FOR DECISION and INFORMATION

**Slough Wellbeing Board (SWB) Performance Monitoring
2013 – 2014**

Cover Report

1. Purpose of Report

The purpose of this report is to present the performance monitoring tool that will accompany the Slough Joint Wellbeing Strategy (SJWS) to monitor the progress of the priority actions set within the strategy.

2. Recommendation(s)/Proposed Action

The Slough Wellbeing Board is requested to resolve:

a) that the performance monitoring tool is the most appropriate tool to monitor progress of the SJWS.

b) that the report be presented bi-annually to accommodate for relevant and up to date information being made available for the Board to consider.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Corporate Plan

This report has been informed by the SJWS and the JSNA as both have been instrumental in the production of the performance monitoring tool. The purpose of the performance monitoring tool is to ensure that the priorities set in the SJWS are followed through. By monitoring the performance of the priority actions as set out in the strategy, the Board will be able to ascertain which actions and the assigned targets require a further review and which are producing positive outcomes.

4. **Other Implications**

a) Financial There are no financial implications in the use of the performance monitoring tool.

b) Risk Management Risk management would require consideration as appropriate to any performance monitoring tool. In turn, some risks and mitigation may require Equalities Impact Assessments to be undertaken.

(a) Human Rights Act and Other Legal Implications

There are no Human Rights Act or other legal implications

(b) Equalities Impact

The performance monitoring tool contains outcomes that contribute to fairness, equality and diversity in line with the requirements of the Equalities Duty 2010.

5. **Supporting Information**

5.1 This report highlights the need for a performance monitoring tool for the Slough Wellbeing Board. The framework tool at appendix A has been drafted for monitoring effective delivery of the SJWS. The aim is that this will form the basis of the regular 'performance' reports to the SWB underpinned by progress reports on the SJWS priority actions assigned to the relevant PDGs to improve outcomes for local people.

The metrics are more directly within the control of Board member organisations (some through Priority Delivery groups (PDGs)) to deliver which will provide greater assurance to Board members in realising the aims enshrined in the Slough Joint Wellbeing Strategy (SJWS).

5.2 Reporting timetable

Presenting the report every quarter was also considered.

1. However, collating quarterly reports would mean the data would be out of date. There would be a significant time lag between not only collation of and reporting of the data but also the data reported on would be out of date by the time of publication.
2. To demonstrate, an example timeline showing the process of data collation to reporting time is as below:
 - Data requested (6 weeks prior to the SWB) – 21st August 2013
 - Data received – 10th September 2013
 - Period data refers to (dependent on data source) – March to June 2013 (i.e. 1st quarter for most)
 - Data published – 17th September 2013
 - Data presented – 25th September 2013
 - Time lag – approximately 3 months

3. If, however, Board members presented feel data should be presented every quarter, it would present as follows (data would be ready by publication of SWB committee papers by which time data may already be out of date):
- 2nd quarter July to September presented to SWB on 25th September 2013
 - 3rd quarter October to December presented to SWB on 29th January 2014
 - 4th quarter January to March presented to SWB on 14th May 2014

The indicators have been taken from a range of sources as follows; the Public Health Outcomes Framework (PHOF), The Adult Social Care Outcomes Framework (ASCOF) and the Quality Outcomes Framework (QOF) as well key indicators used by the PDGs i.e. Skills, Employment and Enterprise (SEE) PDG and the Safer Slough Partnership (SSP) and priority leads areas i.e. Housing. The indicators have been chosen as the most appropriate to show progress on the priority actions highlighted in the Slough Wellbeing Strategy based on the 5 priority areas of “Health”, “Economy and Skills”, “Housing”, “Regeneration and Environment” and “Safer Slough.”

- PM tool
- Align actions and aims
- Police data – trend over year comparison
- Add the trend analysis in the summary page.

6. **Comments of Other Committees / Priority Delivery Groups (PDGs)**

Not applicable.

7. **Conclusion**

The performance monitoring tool that will accompany the Slough Joint Wellbeing Strategy (SJWS) has been drafted to monitor the progress of the priority actions set within the strategy. Board members are asked to consider the tool and if it is the most appropriate tool to monitor progress of the SJWS and the it is presented bi-annually to accommodate for relevant and up to date information being made available for the Board to consider.

8. **Appendices Attached**

‘A’ - SJWS performance monitoring tool

9. **Background Papers**

None